

*Volunteer Programs - Volunteer Application*

Our application process includes a personal interview, a police record check and a child welfare record check, and a mandatory volunteer orientation. All volunteers must complete a volunteer orientation session prior to beginning their placements.



# VOLUNTEER APPLICATION

11035 – 92 St Edmonton AB T5H 1W5  
Ph: (780) 422-7263/424-6872 Fax: (780) 428-1966

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Name: \_\_\_\_\_ Telephone (home): \_\_\_\_\_  
Mailing address: \_\_\_\_\_ City: \_\_\_\_\_  
Postal Code: \_\_\_\_\_ Home fax: \_\_\_\_\_  
Do you have an answering machine?  Yes  No  
Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_  
May we contact you at work?  Yes  No  
Bus. telephone: \_\_\_\_\_ Bus. fax: \_\_\_\_\_  
Cell phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_  
How often do you check your e-mail?

How did you hear about Atonement Home's volunteer program?

\_\_\_\_\_

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What programs are you interested in volunteering for? (Place a check beside any area of interest.)

**LURANA SHELTER**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Beauty Consultant   | <input type="checkbox"/> Child Support | <input type="checkbox"/> Culinary Artist      |
| <input type="checkbox"/> Household Help      | <input type="checkbox"/> Receptionist  | <input type="checkbox"/> Gardening (seasonal) |
| <input type="checkbox"/> Administrative Help | <input type="checkbox"/> Pet Therapy   |   |

**C.A.P. HEAD START**

- |  |   |
|--|---|
| <input type="checkbox"/> Classroom Assistant | <input type="checkbox"/> Child Support (Thursday evenings, 6:00 p.m. – 8:00 p.m.) |
|--|---|

**SPECIAL EVENTS**

- |  |   |
|--|---|
| <input type="checkbox"/> Edmonton Woman's Show   | <input type="checkbox"/> Avenue of Hope Playhouse Parade & Gala (May) |
| <input type="checkbox"/> Christmas gift-wrapping | <input type="checkbox"/> Miscellaneous events/fundraisers             |

**GENERAL ASSISTANCE**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Data entry/computer work | <input type="checkbox"/> Writing/research | <input type="checkbox"/> Mail outs                     |
| <input type="checkbox"/> Committee work           | <input type="checkbox"/> Advisory Board   | <input type="checkbox"/> Desktop publishing/newsletter |

Please suggest an area where you could contribute to the women, children, and families at Atonement Home Programs if different than indicated above:

\_\_\_\_\_

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**AVAILABILITY**

In the chart below, please indicate the times you are available to volunteer (e.g. 9 am – 12 pm).

	<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
<i>AM</i>							
<i>PM</i>							

Available for:  4 months     Six months     One year     Ongoing  
 Other: \_\_\_\_\_

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What interests you about volunteering with Atonement Home Programs?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please outline any strengths, special talents, or skills you think you will be able to bring to a volunteer position. (E.g. knowledge of another language or sign language, first aid/CPR, computer experience, photography, special events coordination, pet therapy certification, experience working with children, experience conducting public presentations.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What personal benefits do you expect through being a volunteer with Atonement Home Programs?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**EDUCATION AND TRAINING**

Highest grade completed:

\_\_\_\_\_

<i>Post Secondary Institution</i>	<i>Program/Major</i>	<i>Degree/Diploma/Certificate</i>	<i>Date Received</i>

Professional qualifications or licenses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**EMPLOYMENT HISTORY** (begin with your most recent employment)

<i>Organization</i>	<i>Position</i>	<i>Dates</i>

**VOLUNTEER EXPERIENCE** (begin with your most recent volunteer activity)

<i>Organization</i>	<i>Volunteer Position</i>	<i>Dates</i>

**REFERENCES**

Please list the names of two to four references. If possible, please provide a combination of character, employment-related, and volunteer-related references that have known you for at least one year.

	<i>Name</i>	<i>Relationship</i>	<i>Phone</i>	<i>Length of acquaintance</i>
<i>Character</i>			Home: Work:	
<i>Character</i>			Home: Work:	
<i>Professional</i>			Home: Work:	
<i>Volunteer</i>			Home: Work:	

Any final comments or information you may wish to add relevant to the position you are interested in:

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***Please read and sign the following:***

I \_\_\_\_\_ certify that all information included in this application is true and complete and hereby grant Atonement Home Programs permission to obtain information regarding my previous employment, education, and/or volunteer history and to contact those individuals listed as references. I understand that providing false information is grounds for immediate disqualification from the application process. I am aware that completing this application does not necessarily guarantee my acceptance into the Atonement Home volunteer program.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_